

REGULAR MEETING MINUTES OF THE LOVELLS TOWNSHIP BOARD MARCH 11, 2025

Lovells Township Board: JANET DUNNING, CHERYL HOPP, TAMARA KENGEL, GARY NEUMANN, RICHARD WRIGHT

ATTENDEES: Heather Lovell, Dave Soderquist, Jo Johnson, Peggy Orr, Darby Kuenzel, Kathy Lareau, Ann C. Duby, Mike Mosser, Randy Long, Brenda Konzett, Curt Caid and others who did not sign in.

- I. CALL TO ORDER**
Pledge of Allegiance
- II. ROLL CALL – MEMBERS PRESENT (P), MEMBERS ABSENT (A)**
Janet Dunning (P), Cheryl Hopp (P), Tamara Kengel (P), Gary Neumann (P), Richard Wright(P); All Present
- III. APPROVAL OF MINUTUES FROM LAST MEETING – Corrected Glen Eberly’s first name. Added Title and Approved dollar amount to each resolution.**
Moved by Janet Dunning 2nd by Richard Wright; Ayes: Janet Dunning, Cheryl Hopp, Tamara Kengel, Gary Neumann, Richard Wright, Nayes: None
- IV. APPROVE PREPAID VOUCHERS**
Moved by Richard Wright, 2nd by Janet Dunning Ayes: Janet Dunning, Cheryl Hopp, Tamara Kengel, Gary Neumann, Richard Wright, Nayes: None
- V. APPROVE TREASUER’S REPORT**
Moved by Janet Dunning, 2nd by Cheryl Hopp; Ayes: Janet Dunning, Cheryl Hopp, Tamara Kengel, Gary Neumann, Richard Wright, Nayes: None
- VI. DEPARTMENT REPORTS**
 - A. Assessing – Board reviews underway.
 - B. Fire Department – 7 Runs; 2 Fire and 5 EMS
 - C. Liquor Inspector – 3 inspections completed with no issues
 - D. Zoning Administrator- no news
 - E. Zoning Enforcement Officer – no permits issued
- VII. COMMITTEES, COMMISSIONS AND BOARDS**
 - A. Board of Review – open meeting quiet on 3-11-25 meeting. 2nd meeting scheduled today from 3-9PM
 - B. Planning Commissions – meets next month on April 7th
 - C. Zoning Board of Appeals - Gary Neumann reported that an application was received involving green belt district on the North Branch. Open meeting set up for April 3 at 3PM. All welcome.
 - D. Lovells Reading and Media Center – nothing new to report
 - E. Parks and Recreation Committee – due to bad weather, meeting moved to March 17.
 - F. Historical Society - signage requested for dog house on corner of Shannon and 612. Looking for someone to provide an oral history on that building. Upland event changed from Oct 4 to Oct 11.
 - G. Website Committee – Dave Soderquist shared committee progress on website. Hopes to have up and running by July

OPEN PUBLIC HEARING at: 10:14AM for Fiscal Year 2025 – 2026 budget

Public Comment:

- A. General/Liquor Funds – Boiler – approximately 13k (summer work)
- B. Technology Update – per resident suggestion bumped to 7.5k; E-Poll book quote for 1.5k
- C. Balanced Budget Discussion – going into new year with balanced budget and carryover
- D. September Work Liquor/Fire Funds to be reviewed in September

- a. Auto Pulse CPR – Dave Soderquist provided his own personal experience with the use of this device.
- b. Crew Turnout Gear – replace crew turnout gear; 3 suits on 5yr cycle; Innotex
- c. CLOSE PUBLIC HEARING at: 10:28AM

VIII. UNFINISHED BUSINESS

- A. Special Board Meeting; Thursday, March 27, 2025 at 10:00AM
 - a. Close out funds for FY 2024-2025 with amendments where required
 - b. Set Township Payroll for FY 2025-2026A motion was made by Tamara Kengel and 2nd by Richard Wright to approve the meeting dates for all Township Meetings. Ayes: Janet Dunning, Cheryl Hopp, Tamara Kengel, Gary Neumann, Richard Wright. Nays; None.
- B. Technology Modernization Update; Clerk shared update on moving to new VOIP technology. Township would see a savings of approximately \$200.00 per mo. Concerns were shared regarding existing router; enterprise vs standard home router and would VOIP be secure transmission for HIPPA data. Jo Johnson shared her concerns with respect to stability issues based on her own experience with VOIP. Clerk stated if township decides to go with Pantera Networks, there is a 30-day money back guarantee.

IX. NEW BUSINESS – No new items

X. INFORMATIONAL ITEMS

- A. Received new insurance quote from Municipal Underwriters of West Mi., to be topic of discussion at March 27 meeting.
- B. New Attorney Consideration – Short term rental to be brought up at next meeting and voted on again. This was not posted in time, so prior vote no longer valid. We are now operating under old ordinance.
- C. Lovells Township Speeding Issue – Board voted on purchasing solar speeding traffic control sign. Motion to purchase new solar speeding traffic control sign made by Janet Dunning and 2nd by Cheryl Hopp; Ayes; Janet Dunning, Cheryl Hopp, Tamara Kengel, Gary Neumann, Richard Wright. Nays; None. Sheriff Swope to provide a traffic study which will give the township board the speed and time of day information to help with placement of new equipment
- D. Notary Services – Clerk now certified and should be ready to provide notary service to the township by May for a cost of \$5.00 per visit.

PUBLIC COMMENT: Entered at 11:05AM; Closed at 11:22AM

- a) Sheriff Swope provided an update on Sheriff's Dept. They are now fully staffed and addressing local concerns including traffic issues.
- b) Discussion on adjusting trash collection fee so that everyone is being treated fairly. Not sure how to address when more than one parcel is involved.

Motion to close meeting made by Gary Neumann.

Meeting closed at 11:22AM

Special Meeting to be held on March 27, at 10:00AM – Lovells Township Hall

Next Regular Meeting scheduled for April 8, 2025 at 10AM – Lovells Township Hall

Respectfully submitted by

**Janet L. Dunning
Lovells Township Clerk**