

Lovells Township

Parcel Division Application

You **MUST** answer all questions and include all attachments, or this application will be returned to you unprocessed. Bring or mail the application to the Lovells Township Assessor 8405 Twin Bridge Rd. Grayling MI 49738.

Approval of a division of land is required before it is sold when a **new parcel is less than 40 acres**. Approval is also required when property is transferred from one parcel to an adjoining parcel.

This form is designed to comply with Sec. 108 and 109 of the *Michigan Land Division Act* (formerly the Subdivision Control Act, P.A.288 of 1967 as Amended, particularly by P.A. 591 of 1996 and P.A. 87 of 1997; MCL 560.101, *et seq*; MSA 26.430, *et seq* and the Lovells Township Parcel Division Ordinance

Approval of a division or property transfer is not a determination that the resulting parcels comply with other ordinances or regulations.

Section 1.	Parcel Information (Separate Form for Each PARENT Parcel)
LOCATION of PARENT PARCEL to be SPLIT	Street Address:
PARENT PARCEL TAX ID Number:	
Parent Parcel Legal Description (describe or attach):	

Section 2.	Property Owner Information		
Name:		Mailing Address:	
Phone:	() -	Email:	

Section 3 ATTACHMENTS	<i>All of the following attachments MUST be included for both Divisions and Property Transfers. Letter each attachment as shown:</i>	
		Attached (Y/N)
A.	The deed to the property to be divided or from which the property will be transferred:	
B:	Unless waived under Section 5(a)(4) of the Lovells Parcel Division Ordinance, a survey map of the land involved in the property transfer showing: <ol style="list-style-type: none"> 1) The dimensions of the parent lot, parcel, or tract of land to be divided or involved in a property transfer. 2) The dimensions of the lot (s), parcel(s) or tract(s) of land resulting from the division or property transfer. 3) The locations of current easements on parent lot (s), parcel(s) or tract(s) of land to be divided or involved in a property transfer. 4) The locations of the proposed easements on the resulting lot (s), parcel(s) or tract of land (s) that would result from the division or property transfer. 5) All buildings and structures on the lot, parcel or tract of land to be divided or involved in a property transfer and the distances between these buildings and structures and the PARENT property lines of the lot, parcel or tract of land to be divided or involved in a property transfer; and 6) All buildings and structures on the lot(s), parcel(s) or tract(s) of land resulting from the division or property transfer and the distances between these buildings and structures and the RESULTING property lines of the lot(s), parcel(s) or tract(s) of land to be divided or involved in a property transfer; 	
C:	A map showing the location of the parent lot, parcel or tract of land to be divided or involved in a property transfer with the township	
D:	Legal Descriptions, certified by a registered land surveyor licensed by the State of Michigan of the lots, parcels or tracts of land that would result from the division or property Transfer	
E:	Proof from County Treasurer that all due and payable taxes or installments of special assessments pertaining to the land proposed to be divided are paid in full	

Section 4 AFFIDAVIT and Permissions	For Municipal, County and State officials to enter the property for inspections:		
	I agree the statements made above are true, and if found not to be true this application and any approval will be void. Further, I agree to comply with the conditions and regulations provided with this parent parcel division. Further, I agree to give permission for officials of the Municipality, County and the State of Michigan to enter the property where this parcel division is proposed for purposes of inspection. Finally, I understand that this is only a parcel division which conveys only certain rights under the applicable local land division ordinance. And the State Land Division Act (formerly the subdivision control act, PA 28 of 1967, as amended (particularly by PA591 of 1996 MCL 560.101 et.seq), and does not include any representation or conveyance of rights in any other statute, building code, zoning ordinance, deed restriction or other property rights. Finally, even if this division is approved, I understand zoning, local ordinances and State Act change from time to time, and if changed the divisions made here must comply with the new requirements (apply for division approval again) unless deeds representing the approved divisions are recorded with the Register of Deeds or the division is built upon before the changes to laws are made.		
Applicants Signature		Date:	

A fee of \$150.00 must accompany this application; an additional fee of \$50.00 will apply per each additional new parcel above 2 parcels. Example: 2 new parcels= \$200 3 new parcels= \$250 4 new parcels \$350
 PAYABLE TO: LOVELLSTOWNSHIP

DO NOT WRITE BELOW THIS LINE:

Zoning Administrator's Recommendation:

_____ APPROVAL, yes this proposed land division abides by the current zoning regulations.

_____ DENIAL, no this proposed land division does not abide by the current zoning regulations.

Reason: _____

SIGNATURE: _____ Date: _____

Township Assessor's Recommendation (Section 109):

_____ APPROVAL: Conditions, if any, and Under the condition that divisions are recorded with the Crawford County Register of Deeds within 90 days.

_____ DENIAL: Reasons _____

ASSESSOR SIGNATURE _____ Date: _____

For office use only.

Check Number: _____ Amount Paid: _____

Date decision was mailed or emailed to owner/applicant: _____