

**Regular Meeting of the Lovells Township Board**

**February 12, 2019**

**PRESENT:** Ann C. Duby, Cynthia Infante-Inman, Heather Lovell, and Gary A. Neumann.

**ABSENT:** Cheryl Hopp

**ALSO PRESENT:** Carolyn Swift, Judy Jewell, Denny Inman, Chief Lewicki, Jo Johnson, Carol Brand, Glen Eberly, Martha Eberly, Sally Brand, Richard Perry, Randy Long, John Porteous, Glenn Omori, Nicki Omori, Clarence Charest, and Judy Fuller.

Supervisor Neumann called the Board Meeting to order at 10:00 AM. Followed by the Pledge of Allegiance.

10:04 AM-Neumann moved, Lovell supported a motion to recess the regular meeting of the Lovells Township Board and enter into a Public Hearing to discuss and possibly adopt, via Resolution, a plan to develop the Lovells Township public access site at the County Road 612 bridge over the North Branch of the Au Sable River. All Ayes. MOTION CARRIED.

Neumann briefed on the purpose of the Public Hearing and possible Resolution. Minutes for Public Hearing will be published in a separate document.

11:36 AM-Neumann moved, Lovell supported a motion to close the Public Hearing and return to the recessed regular meeting of the Lovells Township Board. All Ayes. MOTION CARRIED.

Neumann moved, Lovell supported a motion to recess for 10 minutes. All Ayes. MOTION CARRIED.

11:53 AM-Duby absent to collect taxes.

Neumann moved, based upon the Public Hearing, Infante-Inman supported a motion to adopt the Lovells Township Resolution #2-12-2019 To Adopt A Plan To Develop The "Lovells Public Access Site at the County Road 612 Bridge"; In a roll call vote: All Ayes, with Duby absent. RESOLUTION ADOPTED.

11:55 AM-Duby returned.

Neumann moved, Lovell supported a motion to accept the minutes of the January 8, 2019 Regular Meeting of the Board. All Ayes. MOTION CARRIED.

Neumann moved, Lovell supported a motion to approve pre-paid vouchers dated January 4, 2019 through February 7, 2019 as presented: General Fund totaling \$17,943.78; Direct Deposit Checks totaling \$5,468.65; Fire Fund totaling \$5,239.55; Landfill Fund totaling \$5,647.49 and Liquor Fund totaling \$19.24. In a roll call vote: All Ayes. MOTION CARRIED.

**Treasurer's Report:** December and January Reports accepted as presented.

**CORRESPONDENCE:** State of Michigan Department of Agriculture and Rural Development letter RE: Farmland Preservation Program Brochures and Information; Michigan Department of Treasury Letter RE: Audit Findings.

**DEPARTMENT REPORTS:**

**Assessing** – Neumann briefed on finalization of Erb case; Neumann reported on letter RE: Audit of minimum Assessing Requirements-Audit is complete and all 11 of the inspected requirements were met.

**Fire Department** – Chief Lewicki reported two runs for January (1-Fire/1-EMS); Chief will address Training and Personnel issues as new business.

**Cemetery Sexton-** Cemetery closed for the winter.

**Liquor Inspector-** Infante-Inman reported received and on file.

**Zoning Administrator** – Infante-Inman briefed on Gauthier’s written report-One Zoning Permit issued and no Zoning matters to report.

**Zoning Enforcement Officer** – No report.

**COMMISSIONS AND BOARDS:**

**Board of Review** – Neumann reported that BOR training is complete and will conduct the following meetings: Organizational 3/5/19 at 3 PM, Meet with taxpayers-3/12/19 from 9 AM - 3 PM and 3/14/19 from 3 PM – 9 PM.

**Historical Society** – Lovell reported their Hot Stove Night will be Thursday in the Hall.

**Lovells Media and Reading Center** – No report.

**Lovells Township Planning Commission** – Inman reported that they conducted their Organizational Meeting on January 14, 2019 at 7 PM: Officers: Inman, Chairman, Tammy Kengel, Vice Chair, Sally Brand, Secretary, and Infante-Inman remains as Ex-Officio.

**Crawford County Planning Commission** – Inman stated County PC item to be addressed as new business.

**Zoning Board of Appeals** – No report.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

1. FY 2019-20 General and Liquor Fund Budgets Work Session. Inman briefed on County Planning Commissions proposal to consolidate Township Master and Recreational Plans. Inman reported the savings would be substantial; Two townships will not be participating in this update since they recently completed their own; Inman presented the proposal from the Northeast Michigan Council of Governments (NEMCOG); Board discussed merits. Neumann briefed on General Fund Budget; Pay increased with cost of living index.

12:35 PM- Duby absent to collect taxes.

2. Neumann moved, Infante-Inman supported a motion to approve the NEMCOG Proposal provided an equitable formula for assessing those costs are achieved and giving Inman authority to represent the Township in this process. In a roll call vote: Lovell-Aye, Infante-Inman-Aye, and Neumann-Aye, Duby-Absent. MOTION CARRIED. Board discussed line item increases to reflect these expenditures.

12:40 PM-Duby returned. Neumann briefed on Proposed Liquor Fund Budget.

3. Neumann and Lewicki briefed on Resolution 2-12-19 regarding Crawford County Wildfire Protection Plan. Neumann moved, Lovell supported a motion to adopt Resolution 2-12-19 “A Resolution to Adopt the Crawford County Community Wildfire Protection Plan, Lovells Township, MI”. In a roll call vote: All Ayes. RESOLUTION ADOPTED.
4. Neumann briefed on Government Services Administration’s (GSA) increase in Personal Vehicle Mileage Reimbursement. Neumann moved, Lovell supported a motion to match the GSA’s increase for mileage reimbursement and establish the Township’s Rate at \$00.58/mile effective February 1, 2019. All Ayes. MOTION CARRIED.
5. Neumann briefed on Transfer Station Manager status. Neumann moved, Infante-Inman supported a motion to appoint Frank Lohr, Manager at the South Transfer Station. All Ayes. MOTION CARRIED.

12:55 PM-Duby absent to collect taxes.

6. Neumann and Lewicki briefed on “State Mandated Officer Education” (SMOE) and the need to establish an hourly rate for such. Neumann moved, Infante-Inman supported a motion to

adopt the \$10.73 hourly rate as presented by Chief Lewicki for SMOE; All Ayes (with Duby absent); MOTION CARRIED.

12:56 PM-Duby returned.

7. Lewicki briefed on personnel changes; Donajkowski resigning as Lieutenant (Civilian work schedule will not accommodate number of hours needed for mandated Officer Education) and George Mills to replace as of September 1, 2019. Neumann moved, Lovell supported a motion to approve Officer changes as presented by Chief Lewicki. All Ayes. MOTION CARRIED. Board expressed their gratitude for Donajkowski's service and appreciation for his willingness to stay on with the Fire Department.
8. Neumann moved, Lovell supported a motion to approve the Board of Review (BOR) date changes: from State statute mandated dates to the BOR dates presented earlier and as permitted by statute. All Ayes. MOTION CARRIED.

**INFORMATIONAL ITEMS:** Neumann briefed on new LED lighting project; New amendments to Michigan Fireworks Safety Act; Our Township website now has a link to our Assessing Data sourced by B S & A.

**PUBLIC COMMENTS:**

1:07 PM -Neumann opened public comment; Long requested some clarification on Public Hearing; Lewicki commented he would get sand for barrels at the Transfer Stations for ice build-up.

1:10 PM-Neumann closed public comment period.

1:10 PM -Neumann moved, Duby supported a motion to adjourn. All Ayes. MOTION CARRIED.

Next Regular Meeting of the Board will be Tuesday, March 12, 2019, 10 AM at the Town Hall.

Cynthia Infante-Inman

Lovells Township Clerk