**Regular Meeting of the Lovells Township Board**

**February 9, 2021**

**PRESENT:** Ann C. Duby, Cheryl Hopp, Cynthia Infante-Inman, Heather Lovell, and Gary A. Neumann.

**ABSENT:** None.

**ALSO PRESENT:** Sally Brand, Randy Long and Dustin Sinkes from Camp Grayling.

 Supervisor Neumann called the Board Meeting to order at 10:00 AM. Followed by the Pledge of Allegiance.

 No Board Meetings held in December 2020 or January 2021 due to COVID-19 Pandemic and Township Hall Closure.

 Neumann moved, Hopp supported a motion to accept the minutes of the November 10, 2020 Regular Meeting of the Board with one small correction. Hopp requested “donations” be changed to “book donations” in Library Report. All Ayes. MOTION CARRIED.

 Neumann moved, Lovell supported a motion to approve pre-paid vouchers dated November 6, 2020 through February 8, 2021 as presented: General Fund totaling $25,042.75; Direct Deposit Checks totaling $16,438.32; Fire Fund totaling $49,112.63; Landfill Fund totaling $20,384.15, and Liquor Fund totaling $112.32; In a roll call vote: All Ayes. MOTION CARRIED.

**Treasurer’s Report:** Treasurer’s December Report Received and Accepted as Presented.

**CORRESPONDENCE:** Crawford County Commission on Aging 2019-20 Annual Report.

**DEPARTMENT REPORTS:**

**Assessing –** No report.

**Fire Department –** No report from Chief Lewicki; Infante-Inman reported that the retired EMS Suburban was sold; Department received two sealed bids; Winning bid was $3,700.00 and new owner has taken possession.

**Cemetery Sexton-** No report.

**Liquor Inspector-** Infante-Inman reported Inspection Forms received and on file.

**Zoning Administrator** – Infante-Inman briefed on Gauthier’s written reports for Nov. 2020 thru Jan. 2021; Four Zoning Permits issued; No other zoning matters to report.

**Zoning Enforcement Officer** – Neumann briefed on a “clear cut” complaint in the river’s Vegetation Strip; Neumann sent a demand letter and initial remediation communications have taken place.

**COMMISSIONS AND BOARDS:**

**Board of Review –** Neumann reported that they met 12/15/20 in the Township Hall parking lot to accommodate “social distancing” and Hall Closure requirements; Two cases were resolved; Preparing for a “virtual” BOR in March 2021.

9:50 AM-Duby left to collect taxes.

**Historical Society –** Lovell reported that John Porteous is the new VP, Treasurer’s duties will be handled by CPA Camiller’s office in Lewiston; Other officers remained the same; They will not have a Trout Opener Event however they do plan to have the Museum open with a new display entitled “Unsung Heroes”; Porteous is working on more podcasts to replace “Hot Stove Nights” which were cancelled due to COVID Pandemic.

**Lovells Media and Reading Center** – Hopp reported they received more book donations.

**Crawford County Planning Commission (CCPC)-**No report; Infante-Inman stated that their February meeting was cancelled due to COVID Pandemic.

Neumann appointed Denny Inman (term ending 12/31/2023) to continue as the CCPC Representative and Sally Brand (term ending 12/12/2023) to continue on the LTPC.

Neumann moved to approve the appointments as presented, Lovell supported; All Ayes (Duby absent); MOTION CARRIED.

**Lovells Township Planning Commission (LTPC) –**Infante**-** Inman stated that the LTPC met last night and elected new officers; All offices remained the same with the exception of the Secretary; Rick Wright will assume that role; PC reviewed two new business items: (1) a Special Use Permit for Short Term Rental and (2) a possible Lovells Township Zoning Ordinance Amendment; Neumann briefed on the proposed amendment; PC has tentatively scheduled a Public Hearing on the two items for April 26, 2021 subject to change due to prohibition of in-house public meetings by Michigan’s Department of Health & Human Services.

**Zoning Board of Appeals** – Neumann moved to appoint Sally Brand (term ending 4/1/2023) to continue as a regular member of the ZBA, Hopp supported; All Ayes (Duby absent); MOTION CARRIED

**UNFINISHED BUSINESS:**

1. Neumann briefed on Resolution supporting a State Veterans Cemetery in Grayling, MI; Infante-Inman moved, Lovell supported a motion to adopt the Resolution as Lovells Township #02-09-2021 In Support of the Establishment of a State Veterans Cemetery in Grayling, MI with one minor typo to correct Governor’s name; In a roll call vote: All Ayes (Duby Absent); RESOLUTION ADOPTED.

10:55 AM-Neumann recessed meeting for five minutes.

11:00- AM-Board Meeting resumed; Duby returned to meeting from tax collection; Infante-Inman suggested having Deputy Treasurer come in during tax collection time to cover Board Meetings.

**NEW BUSINESS:**

1. Neumann briefed on Proposed General Fund and Liquor Fund Budgets for Fiscal Year 2021-22; Also, briefed on Proposed Salary Resolution; Board discussed and debated.
2. Neumann briefed on Poverty Exemption Guidelines and Policy for Board of Review 2021. Neumann moved, Infante-Inman supported a motion to adopt Resolution #02-09-2021 RESOLUTION for Poverty Exemption Income Guidelines and Asset Test; In a roll call vote: All Ayes; RESOLUTION ADOPTED.

**INFORMATIONAL ITEMS:** Neumann briefed on: GIS Maps; Assessment Notices; and Access Site.

**PUBLIC COMMENTS:**  11:45 AM -Neumann opened Public Comment; Duby left to collect taxes; No Public Comment. Hopp commented on Salary Resolutions. `

11:47 AM- Neumann moved, Lovell supported a motion to adjourn. All Ayes (Duby absent); MOTION CARRIED.

Next Regular Meeting of the Board will be held Tuesday, March 9, 2021, 10 AM at the Township Hall.

Cynthia Infante-Inman, Lovells Township Clerk