**Regular Meeting of the Lovells Township Board**

**January 10, 2023**

**PRESENT:** Ann C. Duby, Cheryl Hopp, Cynthia Infante-Inman, Heather Lovell, and Gary A. Neumann.

**ABSENT:** None.

**ALSO PRESENT:** Sally Brand, Suzie Moore, Ken Ball, Joetta Johnson, Nicki Omori, Joanne Phillips, Randy Long, Pam Charney, Dave Lovell, and Heide Miller.

Supervisor Neumann called the Board Meeting to order at 10:00 AM followed by the Pledge of Allegiance; Neumann briefed on Zoning Administrator’s attendance and requested that we move it to our February Board Meeting Agenda; Board concurred.

Neumann moved, Lovell supported a motion to accept the minutes of the December 13, 2022 Regular Meeting of the Board as presented; All Ayes. MOTION CARRIED.

Neumann moved, Hopp supported a motion to approve pre-paid vouchers dated December 9, 2022 through January 10, 2023 as presented: General Fund totaling $7,721.01; Direct Deposit Checks totaling $6,108.78; Fire Fund totaling $3,062.75; Landfill Fund totaling $6,287.65; and Liquor Fund totaling $10.78; In a roll call vote: All Ayes. MOTION CARRIED.

**Treasurer’s Report:** Treasurer’s December Report Received and Accepted as Presented.

**CLERK’S QUARTERLY PROFIT & LOSS:** Received and Accepted as Presented.

**CORRESPONDENCE:** Neumann briefed on Johnson letter; Hopp briefed on her research of Zoning Ordinances regarding Exterior Lighting from other Townships in the County; Discussion ensued between residents and the Board regarding the issues at the Hall property.

**DEPARTMENT REPORTS:**

**Assessing –** Neumann stated that the Assessment notices will be going out in February.

**Fire/EMS Department –** Infante-Inman read Chief Lewicki’s written report: December 2022 total of three runs (1-Fire/2-Medical); Total Runs for 2022: 25-Fire/45-Medical, totaling 70 runs.

**Cemetery Sexton-** No report.

**Liquor Inspector-** Infante-Inman reported December Inspection Forms received and on file.

**Zoning Administrator** – No report

**Zoning Enforcement Officer** – Neumann briefed on one case ongoing at KP Lake.

**COMMISSIONS AND BOARDS:**

**Board of Review –** Neumann reported that BOR will conduct an Organizational Meeting on 3/8/23 at 2:30 PM and will convene for the purpose of meeting with taxpayers on 3/13/23 from 9 AM – 3 PM and 3/15/23 for 3 PM – 9 PM; All meetings will be conducted at the Township Hall; BOR members training dates to be determined.

**Historical Society –** Lovell reported that they met and are retaining the same officers; Also, they will be replacing some windows in the museum and Hot Stove Nights speaker schedule will be available on the website.

**Crawford County Planning Commission (CCPC)-**No report.

**Lovells Township Planning Commission (LTPC) –** Infante-Inman reported that they conducted their Organizational Meeting on 1/2/23 and are retaining the same officers and set their 2023 meeting schedule.

**Zoning Board of Appeals** – No report.

**Lovells Media and Reading Center** – Hopp reported on new shelving installation and a nice donation of trout fishing books.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

1. Neumann briefed on proposed Board Salary Resolutions; Board discussed; 11:04 AM-Neumann called for a five-minute recess; 11:09 AM-meeting reconvened; Neumann briefed on proposed General Fund Budget and Liquor Fund Budget for Fiscal Year 2023-24; Board discussed; Public Hearing and possible adoption of budgets to be held as part of our Regular Meeting of the Board on 2/14/23 at 10 AM.
2. Neumann moved, Lovell supported a motion to adopt the recently released 2023 IRS mileage reimbursement rate of $.655 per mile for the use of privately owned vehicles on official township business, as has been our policy, to become effective on 1/1/23 and payable with checks issued on and after 2/1/23; All Ayes; MOTION CARRIED.
3. Neumann moved, Infante-Inman supported a motion to accept the KCI proposal to print and mail our 2023 Assessment Notice with prepayment ($795.34) of estimated postage; In a roll call vote: All Ayes; MOTION CARRIED.
4. Neumann briefed on MiDEAL state program that permits public entities, like us, to participate in purchasing contracts established by the state; Neumann moved, Lovell supported a motion to purchase a yearly membership with MiDEAL; All Ayes; MOTION CARRIED.
5. Infante-Inman briefed on application for open Township Hall cleaning position; Neumann moved, Hopp supported a motion to hire Jessica Whitney as our new cleaning person; All Ayes; MOTION CARRIED.
6. Neumann briefed on Poverty Exemption Resolution; Neumann moved, Hopp supported a motion to adopt Resolution 1-10-2023 “Poverty Exemption Guidelines and 2023 Federal Income Guidelines”; All Ayes; RESOLUTION ADOPTED.

**INFORMATIONAL ITEMS:** None.

**PUBLIC COMMENTS:** 11:53 AM -Neumann opened Public Comment; Miller asked questions regarding budget, ORV access, and fire budget; 12:04 PM-Neumann closed Public Comment.

12:04 AM- Neumann moved, Lovell supported a motion to adjourn. All Ayes; MOTION CARRIED.

Next Regular Meeting of the Board will be held Tuesday, February 14, 2023, 10 AM at the Township Hall.

Cynthia Infante-Inman

Lovells Township Clerk