**Regular Meeting of the Lovells Township Board**

**January 11, 2022**

**PRESENT:** Ann C. Duby, Cheryl Hopp, Cynthia Infante-Inman, Heather Lovell, and Gary A. Neumann

**ABSENT:** None

**ALSO PRESENT:** Dave Lovell, Denny Inman, Sally Brand, Bonnie Maricic, Joanne Phillips, Karen Arquette, Gloria Horner, Jenni Caverson (Community Relations Specialist, Camp Grayling), Sgt. FC Mead, Randy Long, and Kim Morley.

Supervisor Neumann called the Board Meeting to order at 10:00 AM. Followed by the Pledge of Allegiance; Neumann requested an alteration to the Agenda; Add to top of Agenda: Briefing on Winter Northern Strike & personnel changes at Camp Graying; Board concurred.

Camp Grayling Community Relations Specialist, Sgt. First Class Jeremie Mead introduced Jenni Caverson as the new Community Relations Specialist and she briefed on the Winter Northern Strike slated to occur January 20-31, 2022; Details available on the Camp Grayling Facebook page; They entertained questions.

Neumann moved, Lovell supported a motion to accept the minutes of the December 14, 2021 Regular Meeting of the Board as presented; All Ayes; MOTION CARRIED.

Neumann moved, Lovell supported a motion to approve pre-paid vouchers dated December 9, 2021 through January 5, 2022 as presented: General Fund totaling $7,991.77; Direct Deposit Checks totaling $6,425.37; Fire Fund totaling $5,227.42; Landfill Fund totaling $5,781.16, and Liquor Fund totaling $10.20; In a roll call vote: All Ayes. MOTION CARRIED.

**Treasurer’s Report:** Treasurer’s December Report Received and Accepted as Presented.

**CORRESPONDENCE:** Toys For Tots-Thank you note.

**CLERK’S QUARTERLY PROFIT & LOSS:** Received and Accepted as Presented.

**DEPARTMENT REPORTS:**

**Assessing –** Neumann briefed on 2022 Board of Review dates and mandatory training for members.

**Fire/EMS Department –** Infante-Inman briefed on Chief Lewicki’s report; For the month of December, nine runs total (Fire-four/EMS-five); 95 Total Runs for year 2021 (Fire-32/EMS-63).

**Cemetery Sexton-** No report.

**Liquor Inspector-** Infante-Inman reported December Inspection Forms received and on file.

**Zoning Administrator** – Infante-Inman briefed on Gauthier’s written report for December; One Zoning Permit issued; No other Zoning Matters to report.

**Zoning Enforcement Officer** – Neumann briefed on one ongoing case with a Court Date set for January 14, 2022.

**COMMISSIONS AND BOARDS:**

**Board of Review (BOR) –** Neumann reported the 2022 BOR Schedule is as follows: Organizational Meeting, March 8, 2 PM; Meetings with taxpayers Wednesday, March 16, 9 AM-3 PM and Thursday, March 17, 3 PM-9 PM; All meetings to be held at the Township Hall.

**Historical Society (HS) –** Lovell stated that “Hot Stove Nights” will return in person this winter, but check their website weekly for cancellations as they may occur; Bring your own snacks and beverages if desired; Website-www.lthsmuseums.org

**Crawford County Planning Commission (CCPC)-**No report.

**Lovells Township Planning Commission (LTPC) –** Inman stated that they held a Public Hearing regarding a Special Use Permit for Short Term Rental Monday, December 20th and the Special Use Application in Warbler’s was approved; Met with Eric Szymanski, NEMCOG, regarding Special Meeting dates for Public Input: February 16, 2022, 5 PM, Public Input for the Lovells Township Master Plan and April 29, 2022, 5 PM, Public Input for the Lovells Township Recreation Plan; Both meetings will be held at the Township Hall; Phone conferencing this week with Szymanski and John Porteous regarding the Historical Society’s “Wish List” to be included in the Master Plan which will make available federal funds for grants.

**Zoning Board of Appeals** – Neumann stated no pending cases.

**Lovells Media and Reading Center** – Hopp stated they recently received more book donations.

**UNFINISHED BUSINESS:**

1. Neumann briefed on a draft letter to be sent to the 11 property owners along Old CR-612 soliciting their opinion(s) on the poor condition of the road and options to improve it. Board consensus was to send the letter as presented.

**NEW BUSINESS:**

1. Neumann briefed the Board on draft copies of the FY 2022-23 General & Liquor Fund Budgets; Board conducted line by line “Work Session” and agreed upon Trustee Salaries and Salary Resolutions for remaining Board Members to be adopted at our Budget Public Hearing to be held as part of our Regular Board Meeting on February 8, 2022, 10 AM, Township Hall.
2. Neumann moved, Infante-Inman supported a motion to accept the KCI quote to print and mail our 2022 Assessment Notices at a total cost of $1,187.83 with an immediate prepayment of $737.83 for estimated postage; In a Roll Call Vote: All Ayes; MOTION CARRIED.
3. Neumann briefed on Inman’s resignation from the Crawford County Planning Commission (CCPC) and Rick Wright’s willingness to serve in this capacity; Wright currently serves on the LTPC as Secretary; Neumann moved, Hopp supported a motion to appoint Wright to the CCPC to fill Inman’s appointment expiring on 12/31/23; All Ayes. MOTION CARRIED.
4. Neumann moved, Infante-Inman supported a motion to adopt the recently released 2022 IRS mileage reimbursement rate of $.585 for the use of privately owned vehicles on official township business effective 1/1/22 and payable with checks issued on and after 2/1/22; All Ayes; MOTION CARRIED.
5. Neumann moved, Lovell supported Resolution #1/11/2022 to Change the Board of Review Meeting Date from the Second Monday in March (3/14/2022) to the Wednesday (3/16/2022) Following the Second Monday in March; All Ayes; RESOLUTION ADOPTED.

**INFORMATIONAL ITEMS:** None.

**PUBLIC COMMENTS:**  11:08 AM -Neumann opened Public Comment; Long and D. Lovell commended Neumann on his budget; Kim Morley made a short presentation on her plans to run for State Representative; 11:14 AM-Neumann closed Public Comment.

11:14 AM- Neumann moved, Lovell supported a motion to adjourn. All Ayes; MOTION CARRIED.

Next Regular Meeting of the Board will be held Tuesday, February 8, 2022, 10 AM at the Township Hall.

Cynthia Infante-Inman, Lovells Township Clerk