**Regular Meeting of the Lovells Township Board**

**July 13, 2021**

**PRESENT:** Ann C. Duby, Cheryl Hopp, Cynthia Infante-Inman, Heather Lovell, and Gary A. Neumann.

**ABSENT:** None.

**ALSO PRESENT:** Denny Inman, Sally Brand, Joetta Johnson, Susie Moore, George Charney, Paul Frost, Gerry Lake, John Porteous, and Jim Shiflett.

Supervisor Neumann called the Board Meeting to order at 10:00 AM. Followed by the Pledge of Allegiance. Neumann requested that the American Rescue Plan topic listed as an info item be moved to New Business #6 on the agenda; Board concurred.

Neumann moved, Lovell supported a motion to accept the minutes of the June 8, 2021 Regular Meeting of the Board as presented; All Ayes. MOTION CARRIED.

Neumann moved, Lovell supported a motion to approve pre-paid vouchers dated June 3, 2021 through July 12, 2021 as presented: General Fund totaling $67,970.32; Direct Deposit Checks totaling $7,149.67; Fire Fund totaling $3,761.07; Landfill Fund totaling $5,778.30, and Liquor Fund totaling $10.18; In a roll call vote: All Ayes. MOTION CARRIED.

**Treasurer’s Report:** Treasurer’s June Report Received and Accepted as Presented.

**Clerk’s Quarterly Profit & Loss Report:** Clerk’s FY 1st Quarter P&L Received and Accepted as Presented.

**CORRESPONDENCE:** None.

**DEPARTMENT REPORTS:**

**Assessing –** Neumann stated that there will be a July 23rd Board of Review at 3 PM.

**Fire/EMS Department –** Infante-Inman briefed on Chief Lewicki’s written report; Nine runs for the month of June (two Fire/seven EMS).

**Cemetery Sexton-** No report.

**Liquor Inspector-** Infante-Inman reported June Inspection Forms received and on file.

**Zoning Administrator** – Infante-Inman briefed on Gauthier’s written report for June; Three Zoning Permits issued; No other Zoning Matters to report.

**Zoning Enforcement Officer** – No report.

**COMMISSIONS AND BOARDS:**

**Board of Review –** No report.

**Historical Society –** George Charney joined the Board, Historical Home Tour to be held Sept. 19th at the Shaw Property; Debi Anderson’s Art Sale raised $2,300.00 with all proceeds benefiting their Scholarship Fund.

**Lovells Media and Reading Center** – Hopp reported that the library has been active.

**Crawford County Planning Commission (CCPC)-**Inman reported that they will be meeting in the fall; Nothing new to report.

**Lovells Township Planning Commission (LTPC) –** Inman stated that they have granted two Short-Term Rental/Special Use Permits at last night’s meeting; they discussed possible changes to the Short-Term Rental (STR) Ordinance and the STR Application; Infante-Inman to compile their ideas and give to the Board; They have scheduled an Open House, September 13, 2021, 5-7 PM, for public input on the Lovells Township Crossroads Park; Residents are encouraged to attend with ideas for the new park.

**Zoning Board of Appeals** – No report.

**UNFINISHED BUSINESS:**

1. Neumann briefed on a proposed Lovells Township Zoning Ordinance (LTZO) Amendment with regards to Section 3.05-Accessory Buildings; PC Chair Inman to obtain input from the commission; Also, Neumann to obtain input from Zoning Administrator Gauthier; Then pass to Planning Commission for Public Hearing.

**NEW BUSINESS:**

1. Neumann briefed on COLA increase and budgeting for our FY 2022-23.
2. Neumann moved, Lovell supported a motion to donate $400 in paper goods in support of the breakfast and lunch meals at our 2021 Bridge Walk; All Ayes; MOTION CARRIED.
3. Board discussed ideas to improve the Short-Term Rental (STR) section of the LTZO; Neumann to compile our ideas for the next meeting.
4. Neumann briefed on the proposed redistricting at Fuller’s North Branch Outing Club (NBOC); The LTPC conducted a Public Hearing and recommends to the Board that they approve the zoning change as presented by Neumann; Neumann moved, Infante-Inman supported a motion to accept the PC recommendation and approve to change the Zoning District on the NE portion of Parcel ID#: 010-12-019-12-025-00 from Recreational & Residential to Commercial & Business; In a roll call vote: All Ayes. MOTION CARRIED.
5. Neumann made a motion nominating Richard Perry, regular member, and Steve Johnson, alternate, to continue serving on the Lovells Township Zoning Board of Appeals with their new terms ending 4/1/2024, Infante-Inman supported; All Ayes; MOTION CARRIED.
6. Neumann briefed on the American Rescue Plan (ARP); Lovells Township should receive approximately $64,000 in two installments; Neumann moved, Lovell supported a motion supporting application for the ARP funding with a July 27, 2021 deadline; In a roll call vote: All Ayes; MOTION CARRIED.

**INFORMATIONAL ITEMS:** Neumann and Infante-Inman briefed on Crossroads Park progress; Draft Fire/EMS Budgets to be adjudicated in August and adopted in September; Neumann briefed on an illegal structure at KP Lake; Infante-Inman briefed on the 30th Annual Bridge Walk to be held 8/21/21.

**PUBLIC COMMENTS:**  11:01 AM -Neumann opened Public Comment; Porteous thanked the Board for their ideas on STR changes; Frost, Inman, Shiflett, Moore, and Johnson all gave their input on STR; Letters with resident signatures in support of these ideas were given to the Board for consideration; 11:28 AM-Neumann closed Public Comment.

11:28 AM- Neumann moved, Lovell supported a motion to adjourn. All Ayes; MOTION CARRIED.

Next Regular Meeting of the Board will be held Tuesday, August 10, 2021, 10 AM at the Township Hall.

Cynthia Infante-Inman, Lovells Township Clerk