

Regular Meeting of the Lovells Township Board

March 17, 2020

PRESENT: Ann C. Duby, Cheryl Hopp, Cynthia Infante-Inman, Heather Lovell, and Gary A. Neumann.

ABSENT: None.

ALSO PRESENT: Sally Brand, Randy Long, and Greg Amburgey (arrived at 10:30 AM).

Supervisor Neumann called the Board Meeting to order at 10:00 AM. Followed by the Pledge of Allegiance.

Due to Coronavirus Pandemic, Paul Olson, practicing social distancing, will not be at our meeting. His Insurance Package has been moved to New Business 1 A. Also, added possible Hall closure as New Business Item 6. Board agreed.

10:05 AM-Neumann moved, Lovell supported a motion to close the Regular Meeting of the Board and enter into a Public Hearing on the FY 2020-21 Lovells Township General and Liquor Fund Budgets. All Ayes. MOTION CARRIED. Neumann briefed on the budgets.

10:07 AM-Neuman opened the Budget Public Hearing to Public Comment. No comment.

10:08 AM-Neumann closed the Budget Public Hearing Public Comment period.

10:08 AM-Neumann moved, Lovell supported a motion to adjourn the Public Hearing and return to the Regular Meeting of the Board. All Ayes. MOTION CARRIED.

Neumann moved, Infante-Inman supported a motion to adopt the FY 2020-21 General Fund Budget as presented with estimated income of \$207,275.00 and estimated expenses of \$271,478.00. In a roll call vote: All Ayes. MOTION CARRIED.

Neumann moved, Lovell supported a motion to adopt the FY 2020-21 Liquor Fund Budget as presented with an estimated income of \$888.00 and estimated expenses of \$903.00. In a roll call vote: All Ayes. MOTION CARRIED.

Neumann moved, Lovell supported a motion to accept the minutes of the February 11, 2020 Regular Meeting of the Board as presented. All Ayes. MOTION CARRIED.

Neumann moved, Lovell supported a motion to approve pre-paid vouchers dated February 6, 2020 through March 16, 2020 as presented: General Fund totaling \$17,040.40; Direct Deposit Checks totaling \$5,260.42; Fire Fund totaling \$2,970.44; Landfill Fund totaling \$2,875.19, and Liquor Fund totaling \$9.90; In a roll call vote: All Ayes. MOTION CARRIED.

Treasurer's Report: Reports for October 2019 through January 2020 accepted as presented.

CORRESPONDENCE: Letter from Governor Whitmer in response to our Board letter regarding budget cuts.

DEPARTMENT REPORTS:

Assessing – No report.

Fire Department – No report.

Cemetery Sexton- No report.

Liquor Inspector- Infante-Inman reported received and on file.

Zoning Administrator – Infante-Inman reported that Gauthier's reports for December 2019 through February 2020 were received with no Zoning Permits issued and no Zoning Matters to discuss.

Zoning Enforcement Officer – No report.

COMMISSIONS AND BOARDS:

Board of Review – Neumann reported that the Board of Review was completed at 3 PM last Thursday; There were no taxpayer appeals, a testament to the professionalism of our Assessor, Jamie Houserman.

Historical Society – Lovell reported that the Trout Opener festivities may be cancelled or postponed.

Lovells Media and Reading Center – Hopp reported all is well.

Crawford County Planning Commission (CCPC)-No report.

Lovells Township Planning Commission (LTPC) - No report.

Zoning Board of Appeals – Neumann reported on two recent cases heard; Pregler ZBA hearing held 1/13/20 and their request was approved; Dorman ZBA hearing held 3/5/20 and their request was denied.

UNFINISHED BUSINESS:

1. Neumann briefed on the hiring of an engineering firm for the Lovells Access Site.
2. Neumann briefed the Board on the current Landfill Special Assessment District (SAD); No reauthorization needed.

NEW BUSINESS:

1. Neumann moved, Hopp supported a motion to accept the bid for \$14,380.00 from Municipal Underwriters of West MI for our 2020-21 insurance year as presented; In a roll call vote: All Ayes. MOTION CARRIED.
2. Neumann moved, Lovell supported a motion to adopt all three Cost of Living Salary Resolutions for Clerk, Treasurer, and Supervisor as presented (Resolutions #3-17-2020A, B, and C); In a roll call vote: All Ayes. RESOLUTIONS ADOPTED.
3. Board decided to close the Township Hall to the Public until March 30, 2020 due to the Coronavirus Pandemic. Also, Board will conduct a Special Meeting on March 31, 2020 at 10 AM at the Township Hall with the understanding that this may change if the pandemic worsens; Agenda Items: 1. Close out all Funds for the FY 2019-2020 with budget amendments where required; 2. Review and approve meeting schedule; 3. Set Township Fee Schedule; 4. Adopt revised payroll schedule; Items 2,3, and 4 all pertain to FY 2020-21; 5. Transfer Station Sub List update.
4. Board discussed prioritization of Projects for next Fiscal Year with cement pad at the Pavilion, new sheds at the Transfer Stations and an automatic standby generator for the Hall and Fire Barn selected as top priorities.
5. Neumann moved, Infante-Inman supported a motion to accept as presented the bid from Dan Smith & Co. as our new CPA firm; All Ayes. MOTION CARRIED.

11:10 am-Board recessed to take a break.

11:15 AM- Board Meeting reconvened.

6. Hopp moved, Duby supported a motion to accept Joanne Phillip's proposal for cleaning of the Township Hall; In a roll call vote: Lovell Nay, Infante-Inman Nay, Neumann Aye, Duby Aye, and Hopp Aye. MOTION CARRIED.
7. Hopp moved, Lovell supported a motion to change the exterior locks on the building as well as change the code at the fire barn; All Ayes; MOTION CARRIED.

INFORMATIONAL ITEMS: Township "Retirement Plan" briefing by Neumann; Election Update by Infante-Inman.

PUBLIC COMMENTS:

11:28 AM -Neumann opened Public Comment; Lovell thanked Mindy Bordeaux for her service.

11:29 AM -Neumann closed Public Comment and moved to adjourn, Lovell supported. All Ayes.
MOTION CARRIED.

Next Regular Meeting of the Board will be Tuesday, April 14, 2020, 10 AM at the Town Hall.

Cynthia Infante-Inman

Lovells Township Clerk