**Regular Meeting of the Lovells Township Board**

**March 9, 2021**

**PRESENT:** Ann C. Duby, Cheryl Hopp, Cynthia Infante-Inman, Heather Lovell, and Gary A. Neumann.

**ABSENT:** None. **ALSO PRESENT:** Randy Long.

 Supervisor Neumann called the Board Meeting to order at 10:00 AM. Followed by the Pledge of Allegiance.

 Paul Olson, our Insurance Agent, was on the agenda to present our Fiscal Year (FY) 2021-22 Insurance Package, but was unable to attend after testing positive for COVID. Therefore, Neumann briefed on the Insurance Package.

 Infante-Inman moved, Neuman supported a motion to accept the Insurance Package from Municipal Underwriters of West MI, Inc. as presented at a cost of $14,458.00; In a roll call vote: All Ayes; MOTION CARRIED.

 Neumann moved, Lovell Supported a motion to recess the Regular Meeting of the Board and enter into a Public Hearing on the FY 2021-22 Lovells Township General and Liquor Fund Budget: All Ayes; MOTION CARRIED.

 Neumann briefed on the General Fund Budget. Neumann briefed on the Liquor Fund Budget.

10:44 AM Neumann opened Public Comment period. Long complimented Neumann on a job well done.

10:45 AM Neumann closed the Public Comment period of the Public Hearing. Neumann moved, Hopp supported a motion to return to the recessed Regular Meeting of the Board; All Ayes. MOTION CARRIED.

 Neumann moved, Infante-Inman supported a motion to adopt the FY 2021-22 General Fund Budget as previously presented with an estimated income at $216,525.00 and estimated total expenses of $251,160.00; In a roll call vote: All Ayes; MOTION CARRIED.

 Neumann moved, Hopp supported a motion to adopt the FY 2020-21 Liquor Fund Budget as previously presented with estimated income at $915.00 and estimated expenses of $913.00; In a roll call vote: All Ayes; MOTION CARRIED.

 Neumann moved, Lovell supported a motion to accept the minutes of the February 9, 2021 Regular Meeting of the Board; All Ayes. MOTION CARRIED.

 Neumann moved, Lovell supported a motion to approve pre-paid vouchers dated February 9, 2021 through March 8, 2021 as presented: General Fund totaling $9,907.72; Direct Deposit Checks totaling $6,088.20; Fire Fund totaling $3,496.27; Landfill Fund totaling $5,591.21, and Liquor Fund totaling $10.06; In a roll call vote: All Ayes. MOTION CARRIED.

**Treasurer’s Report:** Treasurer’s January and February Report Received and Accepted as Presented.

**CORRESPONDENCE:** None.

**DEPARTMENT REPORTS:**

**Assessing –** Neumann briefed on Board of Review which will be completed tomorrow at 3 PM; Taxpayer appeals were very few, a testament to the professionalism of Jamie Houserman our Assessor.

**Fire/EMS Department –** Infante-Inman briefed on Chief Lewicki’s written report; Seven runs for the month of February (four Fire/three EMS); Chief has two individuals interested in joining the department.

**Cemetery Sexton-** No report.

**Liquor Inspector-** Infante-Inman reported February Inspection Forms received and on file.

**Zoning Administrator** – No report.

**Zoning Enforcement Officer** – Neumann briefed on a “clear cut” remediation which is to commence within 30 days after the frost laws are lifted.

**COMMISSIONS AND BOARDS:**

**Board of Review –** Neumann reported that the State Tax Commission’s mandatory bi-annual training of BOR members begins in 2021.

**Historical Society –** No report.

**Lovells Media and Reading Center** – Hopp reported they received some nice book donations.

**Crawford County Planning Commission (CCPC)-**No report.

**Lovells Township Planning Commission (LTPC) –**Infante**-** Inman stated that the PC has scheduled a Public Hearing at the end of April for two items: (1) a Special Use Permit for Short Term Rental and (2) a possible Lovells Township Zoning Ordinance Amendment; The Public Hearing will be moved to earlier in April if the restrictions on public meetings are loosened.

**Zoning Board of Appeals** – No report.

**UNFINISHED BUSINESS:**  None.

**NEW BUSINESS:**

1. Neumann briefed on three Resolutions regarding the 1.3% Cost of Living Allowance (COLA) salary increase for the Township Clerk, Supervisor, and Treasurer as required per MI Attorney General ruling #6422; the COLA increase applies to all wages, salaries and per diems paid by the Lovells Township during the upcoming fiscal year.

Neumann moved, Lovell supported a motion to adopt Resolution #3-9-2021 A as presented; In a roll call vote: Hopp Nay, remaining four Ayes; RESOLUTION ADOPTED.

Neumann moved, Infante -Inman supported a motion to adopt Resolution #3-9-2021 B as presented; In a roll call vote: Duby and Hopp Nay, remaining three Ayes; RESOLUTION ADOPTED.

Neumann moved, Lovell supported a motion to adopt Resolution #3-9-2021 C as presented; In a roll call vote: Hopp Nay, remaining four Aye; RESOLUTION ADOPTED.

1. Neumann moved, Lovell supported a motion to hold a Special Meeting of the Board on Tuesday, March 30, 2021 at 10 AM at the Township Hall to: Closeout all funds for FY 2020-21 with amendments where required; Review and approve the Meeting Schedule for FY 2021-22; Set the Township Fee Schedule for FY 2021-22; Adopt a revised payroll schedule for FY 2021-22 reflecting the 1.3 % COLA increase.
2. Township projects were discussed; Pavilion cement extension and Township Hall/Fire Barn generator will be considered.

**INFORMATIONAL ITEMS:** None.

**PUBLIC COMMENTS:**  11:06 AM -Neumann opened Public Comment; Long commented on the Road Commission; 11:07 AM-Neumann closed Public Comment.

11:07 AM- Neumann moved, Lovell supported a motion to adjourn. All Ayes; MOTION CARRIED.

Next Regular Meeting of the Board will be held Tuesday, April 13, 2021, 10 AM at the Township Hall.

Cynthia Infante-Inman, Lovells Township Clerk