

Special Meeting and Regular Meeting of the Lovells Township Board

June 16, 2020

PRESENT: Ann C. Duby, Cheryl Hopp, Cynthia Infante-Inman, Heather Lovell, and Gary A. Neumann.

ABSENT: None.

ALSO PRESENT: Denny Inman, Sally Brand, Randy Long, and Greg Amburgey.

Supervisor Neumann called the Board Meeting to order at 10:00 AM. Followed by the Pledge of Allegiance.

Neumann moved, Lovell supported a motion to accept the minutes of the March 17, 2020 Regular Meeting of the Board as presented. All Ayes. MOTION CARRIED.

Neumann moved, Hopp supported a motion to approve pre-paid vouchers dated March 17, 2020 through June 13, 2020 as presented: General Fund totaling \$35,368.94; Direct Deposit Checks totaling \$15,876.20; Fire Fund totaling \$19,095.04; Landfill Fund totaling \$18,725.04, and Liquor Fund totaling \$19.80; In a roll call vote: All Ayes. MOTION CARRIED.

Treasurer's Report: Treasurer's Reports through May 2020 Received and Accepted as Presented.

Clerk's Quarterly P & L Report: Received and Accepted as Presented.

CORRESPONDENCE: Letter from Michigan Township Participating Plan along with our dividend.

DEPARTMENT REPORTS:

Assessing – Neumann briefed on Assessor's recommendation that we postpone the annual 20% fieldwork until COVID-19 subsides; Board consensus was to follow her recommendation; She will visit outstanding building and demo permits only this calendar year.

Fire Department – No report from Chief; Neumann briefed on Fire Fund Balance and two bids for the purchase of a new First Responder Vehicle; Infante-Inman moved, Lovell supported a motion permitting the Fire Dept. to choose between the two bids and arrange for the outfitting of the new vehicle with the total cost not to exceed \$85,000; In a roll call vote: All Ayes. MOTION CARRIED.

Cemetery Sexton- No report.

Liquor Inspector- Infante-Inman reported received and on file.

Zoning Administrator – No report.

Zoning Enforcement Officer – Neumann briefed on two complaints received.

COMMISSIONS AND BOARDS:

Board of Review – Neumann briefed on State Tax Commission's directive that all entities must hold a July BOR due to the COVID-19 Pandemic; Date has been set for Tuesday, July 21, 2020, 3 PM at the Township Hall.

Historical Society – Lovell reported on the cancelled events; River Guide Podcasts that were to be featured in the Museum this summer are now online; HS may do more podcasts due to their popularity; HS meeting in August to decision a possible end of season event.

Lovells Media and Reading Center – Hopp reported they are sorting through book donations.

Crawford County Planning Commission (CCPC)-Inman reported all meetings were cancelled due to the Stay-At-Home Order.

Lovells Township Planning Commission (LTPC) – Inman reported that they met last night and have received a Special Use Permit Application for Short Term Rental; PC will hold a Public Hearing to review the application on Monday, July 20, 2020, 5 PM at the Township Hall.

Zoning Board of Appeals – Neumann reported that they have received a Dimensional Variance Application from a resident in Warbler’s; Meeting date yet to be set.

9:43 AM-Neumann recessed the Regular Meeting of the Board to conduct Special Meeting Business not completed at the end of March due to the Governor’s Stay-At-Home order and the Township Hall’s closure.

Special Meeting Business:

1. Closeout of all township funds for FY 2019-20 with adoption of amendments required for the Landfill and Liquor Funds.
 - A. Neumann briefed on General Fund Budget, no amendments required.
 - B. Neumann briefed on Fire Fund Budget, no amendments required.
 - C. Neumann briefed on Landfill and Liquor Budgets and amendments.
 - D. Neumann moved, Lovell supported a motion to adopt the two amendments as proposed.
2. Review and approve the township meeting schedule for FY 2020-21.
 - A. Neumann moved, Lovell supported a motion to approve the meeting schedule with corrections. All Ayes. MOTION CARRIED.
3. Review and approve the township fee schedule for FY 2020-21.
 - A. Neumann moved, Infante-Inman supported a motion to approve the fee schedule with one correction. All Ayes. MOTION CARRIED.
4. Review and approve the township payroll schedule for FY 2020-21.
 - A. Neumann moved, Lovell supported a motion to approve the payroll schedule as presented effective 4/1/2020. All Ayes. MOTION CARRIED.
5. Review and approve the transfer station substitute list.
 - A. Neumann moved, Infante-Inman supported a motion to approve the sub list as presented. All Ayes. MOTION CARRIED.

11:12 AM-Five-minute break. Neumann reconvened Regular Meeting of the Board.

UNFINISHED BUSINESS: None

NEW BUSINESS:

1. Neumann moved, Infante-Inman supported a motion to adopt Board Resolution #6-16-2020 recommending year-round opening of Snowmobile Trail #47 to ORV traffic. All Ayes. RESOLUTION PASSED.
2. Summer Newsletter completed and at the printer to go out with tax bills in July.
3. Neumann briefed on Resolution #7-8-2014. Board discussed payments of per diem, wages and travel to employees, appointees and elected officials as per Resolution. Board discussed statutory duties. Issue tabled until July Meeting.
4. Infante-Inman briefed on 2020 Bridge Walk to be held August 15, 2020. Details are in the newsletter.
5. Board discussed “Project List”. Neumann proposed just one project, new Transfer Attendant Sheds. Tabled until July Meeting.
6. Neumann moved, Lovell supported a motion to support Warbler’s Hideaway with a \$400 donation to their July 4th fireworks which are open to the public. All Ayes. MOTION CARRIED.
7. Neumann moved, Hopp supported a motion to renew our annual membership with MTA at a cost of \$1076.65. In a roll call vote: All Ayes. MOTION CARRIED.

INFORMATIONAL ITEMS: Infante-Inman briefed on upcoming elections.

PUBLIC COMMENTS: Noon -Neumann opened Public Comment; Long and Amburgey commented on Board duties; Inman asked about 2014 Resolution discussed.

12:12 PM Neumann moved, DUBY supported a motion to adjourn. All Ayes. MOTION CARRIED.

Next Regular Meeting of the Board will be Tuesday, July 14, 2020, 10 AM at the Township Hall.

Cynthia Infante-Inman, Lovells Township Clerk

